IFET COLLEGE OF ENGINEERING

(An Autonomous Institution)

Gangarampalayam

THIRD GOVERNING BODY MEETING

Date & Time

17.12.2021 & 11:00 AM

Venue: R & D Cell, Main Building

IFET College of Engineering

Gangarampalayam, Villupuram-605108

IFET COLLEGE OF ENGINEERING

(An Autonomous Institution, Permanently affiliated to Anna University, Approved by AICTE, Accredited by NBA and NAAC)
Villupuram- 605 108.
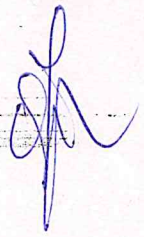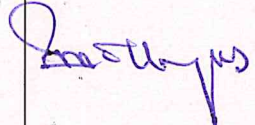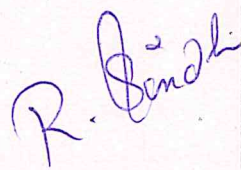**Phone: (04146)- 231456 to459, FAX: 04146-231456, email: college@ifet.ac.in**

Third Governing Body Meeting
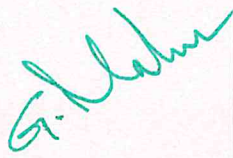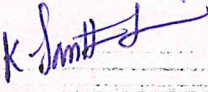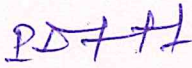
Attendance

Meeting No : IFET/GB/2021/03
Date & Time : 17.12.2021 & 11.00 AM
Venue : Online mode (Google meet)

Name of Member	Nature	Signature
Mr.K.V.RAJA Chairman, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.	Chairperson	
Mr.K.Shivram Alva, Secretary, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.		
Mr.A.Mohamed Ilyas Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.	Trust members	
Mr.K.Venugopal Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.		ABSENT
Dr.R.Sindhu Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.		

Dr.G.Mahendran Principal, IFET College of Engineering, Villupuram – 605108.	Ex-Officio	
Dr.S.Matilda Professor & Dean Academics, Department of Computer Science and Engg, IFET College of Engineering, Villupuram - 605108	Professor	
Dr.K.Santhanalakshmi Associate Processor Science & Humanities, IFET College of Engineering, Villupuram – 605108,	Associate Processor	
Dr. S. Iniyan Professor Institute for Energy Studies Department of Mechanical Engineering College of Engineering, Guindy Campus Anna University, Chennai 600025	Anna University Nominee	
Dr.R.P.Singh Vice chancellor, Sri Sathya Sai Institute of science and technology, Sehore, Madhyapradesh.- 466001	UGC Nominee	ABSENT
Dr.V.M.Shanthi, Principal, Government College of Engineering- Sri rangam, Trichy- 620012.	DOTE Nominee	
Dr. P. Dananjayan, Vice chancellor, St.Peters Institute of Higher Education and Research, Chennai - 600 054.	Management Nominee	

The third Governing Body meeting was held on 17.12.2021 at 11:00 am in the R & D Cell, Main Building through Online mode (Go to meeting app), IFET College of Engineering with the Chairman in the Chair.

The following members were present for the second Governing Body meeting.

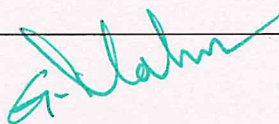| Name of the Member	Designation
Mr.K.V.Raja Chairman, Indo French Educational Trust, IFET College of Engineering, Villupuram – 605108.	Chairperson
Mr.K.Shivram Alva, Secretary, Indo French Educational Trust, IFET College of Engineering,Villupuram – 605108.	Secretary
Mr.A.Mohamed Ilyas Trustee,Indo French Educational Trust, IFET College of Engineering,Villupuram – 605108.	Trustee members
Mr.K.Venugopal Trustee,Indo French Educational Trust, IFET College of Engineering,Villupuram – 605108.	
Dr.R.Sindhu Trustee,Indo French Educational Trust, IFET College of Engineering,Villupuram – 605108.	
Dr.G.Mahendran Principal,IFET College of Engineering, Villupuram – 605108.	Ex-Officio
Dr.S.Matilda Professor & Dean Academics, Department of Computer Science and Engg, IFET College of Engineering,Villupuram - 605108	Professor& Dean Academics
Dr.K.Santhanalakshmi Associate Processor Science & Humanities,IFET College of Engineering, Villupuram – 605108,	Senior Faculty Member
Dr. S. Iniyan Professor,Institute for Energy Studies Department of Mechanical Engineering College of Engineering, Guindy CampusAnna University, Chennai 600025	Anna University Nominee
Dr.R.P.Singh Vice chancellor, Sri Sathya Sai Institute of science and technology, Sehore, Madhyapradesh.- 466001	UGC Nominee
Dr.V.M.Shanthi, Principal, Government College of Engineering- Sri rangam, Trichy- 620012.	DOTE Nominee
Dr. P. Dananjayan, Vice chancellor, St.Peters Institute of Higher Education and Research, Chennai - 600 054.	Management Nominee

Previous meeting Follow-up:

- Detailed analysis of the result has been done. The deviation in result between odd and even semester was attributed to the dip in result in first semester (entry of the first year students) and III semester (entry into the core subject).In the VIII semester the result tends to be high as there are only 2 or 3 subjects. This trend has been observed across all colleges.

- In accordance to the suggestions given in the previous Governing body meeting that the funds received for various heads like MODROB, FDP, STTP, Seminar, Workshops, Conferences, Research Proposals and Student Projects etc. would be indicated in lakhs instead of numbers.

- Got approval for Artificial Intelligence & Data science and Artificial Intelligence & Machine Learning with an intake of 60 candidates each from 2021 recognized by AICTE and Anna University.

Minutes (17.12.2021)

1. Resolved to approve the budget submitted for the Academic year 2021– 2022. The details are enclosed in **Annexure – I.**

2. A briefing on the courses and the details of admitted students for the academic year 2021-2022 was presented by the Principal. The details are enclosed in **Annexure – II.**

3. Dr. S. Matilda, Vice Principal & Dean Academics presented the details of the BOS meeting held in April/May 2021 and the third Academic Council meeting held on May 8th, 2021.

4. The content of the syllabus and choice of text books were appreciated.

5. Resolved to include latest field oriented techniques / technologies /topics and recommended to solve ambiguity in laboratory experiments.

6. Resolved to include standard books by Indian authors with recent editions as text and reference books.

7. Resolved to maintain flow for shuffling of courses between semesters, Change in name of courses and new open elective courses to cater the latest technologies. Also outdated Professional elective courses can be discarded.

8. Resolved to offer Science Fiction as an open elective by Department of English.

9. Resolved to enhance the syllabus by introducing lifelong learning skills /human values/Gender equity and ethics based courses in the curriculum.

10. Academic schedule of both odd and even semester were presented. The details are enclosed in **Annexure – III.**

11. Faculty members were appreciated for their contribution as a Primary evaluator for Toycathon 2021.

12. The best student project of IETE award entitled IOT Based Smart Food Grain Wastage Monitoring and Controlling Systems for Warehouse were enlightened.

13. Resolved to encourage the third year students to do innovative projects in core areas which would eventually lead to publications and patents.

14. Results of Nov/Dec 2020 and Apr/May 2021 end semester examination was placed before the Governing body members. A comparison with the previous semesters was also done.

15. Resolved to do an in-depth analysis for the wide deviation in result between odd and even semester to identify the root cause of the problem, such as nature of the subject, question paper etc.

16. New Facilities and Major Equipment's procured by the institution were explained.

17. Discussed about the feedbacks collected from all levels of stakeholders (Students, Faculty and Alumni & Employers). Resolved to take action as given in the proceeding.

18. Highlights of placement and the internship offers received by the students were placed before the members. They appreciated the training methodology adopted.

19. Resolved to introduce value added courses like Python, Java, CCNA, Cisco, Devnet and CAD to supplement placement training.

20. Dean academics highlighted the development after autonomous such as activity based learning, concentration in filing and publishing patents & improving the quality of Internship and placement.

21. Resolved to enhance Research & Development activities with inter-disciplinary projects.

22. Dr. S. Iniyan asked about the curriculum & syllabi and faculty recruitment for the New Courses Artificial Intelligence & Data Science and Artificial Intelligence & Machine Learning.

23. Dr. V.M. Shanthi enquired about the foreign languages offered by our institution.

24. The members appreciated the overall growth of the institution in all spheres.

25. Resolved to approve the number of faculty position for all the departments. The details are enclosed in **Annexure – IV**.

Dr.G. MAHENDRAN, B.E.,M.Tech.,Ph.D.,
PRINCIPAL,
IFET College of Engineering,
(An Autonomous Institution)
IFET Nagar, GANGARAMPALAYAM,
Villupuram District, 605 108.

IFET COLLEGE OF ENGINEERING
(An Autonomous Institution)
PROCEEDINGS OF THE THIRD GOVERNING BODY MEETING

Date: 17.12.2021

15. PARENTS MEETING

Heads of the Department are to be informed to convene meeting with parents of students who have shown poor performance in the End Semester Examination to discuss the difficulties and evolve an improved strategy for better performance.

16. IMPROVEMENT OF GENERAL AMENITIES

Principal have to implement the improvement to be made in general amenities with the help of Maintenance department. The service may be utilized wherever required.

17. STAKEHOLDERS FEEDBACK - ACTION TAKEN

The following activities have been planned to be implemented based on the feedback from the stakeholders.

➢ Special coaching will be given to poor performing students for the improvement of results.

➢ Concise material with demonstrated examples will be given that could help the slow learners to get good grade in the End Semester Examination.

➢ Opportunities were provided to excel in co-curricular and extra-curricular activities.

➢ Planned to frame syllabus that will enhance entrepreneurship skills and life-long learning.

➢ Intended to have direct and telephone conversation with parents of students who have shown poor performance in the internal assessment examination.

21. RESEARCH & DEVELOPMENT ACTIVITIES

Head – R & D is to convene a meeting along with the R&D members to discuss the call for proposal from various agencies and sort out from each department for getting more number of proposals. HoDs are to identify and narrow down the areas of research in their respective department.

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IFET COLLEGE OF ENGINEERING
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ANNEXURES OF THIRD GOVERNING BODY MEETING

ANNEXURE – I

The proposed budget for the academic year 2021-2022 and expenditures for the previous year were also presented.

Academic Year	2021-22 (Rs)	2020-21 (Rs)		2019-20 (Rs)	
	Projected	Projected	Actuals	Projected	Actuals
Infrastructural Built up	1000000	1000000	0	2500000	2606959
Library	800000	750000	250000	600000	267590
Laboratory equipment	2240000	1600000	1620516	1378500	3863487
Laboratory consumables	275000	425000	461949	583000	549383
R&D	665000	700000	550000	475000	350000
Travel	650000	275000	665299	275000	235496
Other, specify	4980000	4475000	2882465	5536500	7637419
Salary	80000000	80000000	75731042	82500000	74876128
Transport expenses	7000000	28000000	0*	28000000	28776609
Electricity charges	2500000	3250000	2143080	3250000	3053730
Maintenance Expenses	3500000	2000000	4191935	3000000	1562105
Security charges	960000	675000	422665	675000	626036
Printing & stationery	400000	1000000	610465	1000000	847440
Advertisement	650000	1500000	452809	1500000	1539094
Internet expenses	375000	750000	317526	750000	679675
COE expenses	3600000	4500000	1588607	3500000	3625269
Other expenses	10000000	10000000	9719888	10000000	18252982
TOTAL	109635000	136425000	95843316	139986500	141711983

* - Bill raised in 2021 – 22

ANNEXURE – II

The intake and admitted details of programmes offered in our institution are listed below

PROGRAMMES	INTAKE 2020 - 21	INTAKE 2021 - 22	Admitted 2021 - 22
B.E - ECE	240	180	127
B.E - CSE	180	180	159
B.E - MECH	180	120	31
B.E - EEE	120	60	20
B.E - CIVIL	60	30	08
B.Tech - IT	60	60	55
AI & DS	-	60	12
AI & ML	-	60	03
M.E (AE)	18	09	03
M.E (CSE)	18	18	04
MBA	60	60	60
Total	927	837	482

ANNEXURE – III

The detail of online class academic schedule for both odd and even semester was explained by the Dean Academics.

ODD SEMESTER	
Period	Mode of Class
Jan 2021- Feb 2021	Online Classes
March 2021	In-person classes
March 2021 - June 2021	Online Classes
June- July 2021	Online Exams [3hrs - 100 Marks]
EVEN SEMESTER	
Period	Mode of Class
August 2021	Online Classes
September 2021 - December 2021	In person classes with 50% strength by following SOP
January 2022	Semester Practical Exams
	Remedial Classes
	Semester Theory Exams

ANNEXURE – IV

The details of faculty position for all the departments were given below

S.No.	Department	No. of. Position [Faculty]
1	CIVIL	10
2	CSE	36
3	ECE	38
4	EEE	20
5	IT	12
6	MECH	29
7	MBA	9
8	S&H	35
	Total	189

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